

Solano County Mosquito Abatement District

RONALD SCHOCK, President, Trustee-at-Large
MIKE WHITE, Vice President, Benicia
WALTER STANISH, Secretary, Rio Vista
TAD SMITH, Dixon
JUNE JOHNSEN, Fairfield
MARLON OSUM, Suisun
ROBERT MACAULEY, Vacaville
DANIEL GLAZE, Vallejo

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MIGUEL CARDENAS, Manager
MARK McCAULEY, Supervisor
BRET BARNER, Biologist
TAMI WRIGHT, Admin. Asst.

Meetings: Second Monday Every Month 4:30 P.M.

MINUTES OF THE MEETING OF JANUARY 12, 2026 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

1. CALL TO ORDER:

President Schock called the meeting to order at 4:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial Court, Fairfield, CA 94533.

2. PLEDGE OF ALLEGIANCE:

All those in attendance recited the pledge of allegiance.

3. ROLL CALL:

Present Trustees: Glaze, Johnsen, Osum, Schock, Smith, Stanish and White.

Absent Trustees: Macaulay

Also in attendance:

Miguel Cardenas, Manager

Tami Wright, Admin. Assistant

4. CONSIDERATION/ACTION APPROVAL OF MINUTES OF THE MEETING OF DECEMBER 8, 2025. (ACTION)

Approved on motion by Trustee W. Stanish seconded by Trustee M. White. Trustee Johnsen abstained.

5. CONSIDERATION/ACTION APPROVAL OF MINUTES OF THE SPECIAL MEETING OF DECEMBER 17, 2025.

Approved on motion by Trustee W. Stanish seconded by Trustee M. White. Trustee Johnsen abstained.

6. EXAMINATION OF THE MANAGER’S REPORT FOR THE MONTH OF DECEMBER 2025.

Trustee Stanish inquired about updates about the West Nile virus human case in Dixon. Manager Cardenas stated Solano Public Health has not provided any. Trustee Johnsen inquired about the increase in mosquito pool submissions from 2024 to 2025. Manager Cardenas stated that we had a seasonal lab assistant in 2025 that set out the traps and picked them up which enabled Biologist Barner to process more traps than in 2024. Biologist Barner will provide a more in-depth report in February or March this year.

Accepted as written.

7. CONSIDERATION/ACTION APPROVAL OF PAYMENT OF THE BILLS FOR DECEMBER 2025.

Trustee White informed the board that invoice # 2925 from BKS is approved to be paid. Trustee Smith inquired about the term suspense on holding to SEIU. Administrative Assistant Wright stated that it is held in suspense from their paychecks until I make check to SEIU.

Trustee Johnsen asked about the Lump Sum \$2,000.00 checks paid to all employees, was it an annual payment. Manager Cardenas stated that it is part of the bargaining agreement and is paid annually.

Unanimously approved on motion by Trustee W. Stanish seconded by Trustee M. White.

8. EXAMINATION OF FINANCIAL SHEET FOR THE MONTH OF DECEMBER 2025.

Accepted as written.

9. PUBLIC COMMENT:

This time is reserved for members of the public to address the Board relative to matters of Board Business. Each member will be given 3 minutes to address the board.

- a. None

10. CORRESPONDENCE:

- a. None

11. NEW BUSINESS:

- a. INTRODUCTION OF JUNE JOHNSEN AS FAIRFIELD’S NEW TRUSTEE TO THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES. (INFORMATIONAL)

Trustee Johnsen gave a brief introduction of herself. Manager Cardenas administered the Oath of Office at the District office to Trustee Johnsen with Admin. Assistant Wright as witness.

- b. **CONSIDERATION/ACTION OF RESOLUTION 26-01 OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES ADOPTING A REVISED PAY SCHEDULE FOR 2026. (ACTION)**

Unanimously approved on motion to approve Resolution 26-01 by Trustee M. White seconded by Trustee M. Osum.

12. CLOSED SESSION:

- a. **CLOSED SESSION: EMPLOYEE PERFORMANCE EVALUATION (GOVERNMENT CODE SECTION 54957 (b)(1))
SUBJECT: DISTRICT MANAGER PERFORMANCE EVALUATION**

- a. The board went into closed session at 4:50 p.m.

13. REPORT OUT OF CLOSED SESSION:

- a. **THE BOARD PRESIDENT WILL REPORT ANY REPORTABLE ACTIONS TAKEN IN CLOSED SESSION PURSUANT TO (GOVERNMENT CODE SECTION 54957 (b) (1))**

- b. The Board returned to open session at 5:49 p.m. Vice-President White stated no reportable action was taken. This subject will be on going. He informed Manager Cardenas that the lawyer would be in touch in a day or 2.

14. UNFINISHED BUSINESS:

- a. None

15. BOARD DISCUSSION AND ANNOUNCEMENTS:

- a. A copy of the Brown Act was sent to each Trustee digitally in December. A physical copy has been provided to each Trustee in the January packet. Additionally physical copies are available in the Board Room.

- b. Recognition of District employees' years of service anniversary date:

- Technician Tommy Bosson has completed 6 years of service.
 - Manager Miguel Cardenas has completed 2 years of service.
 - Technician Ryan Dawson has completed 6 years of service.
 - Technician Damon Gray has completed 8 years of service.
 - Supervisor Mark McCauley has completed 26 years of service.

Trustee Schock asked if there is a policy for employee recognition. Manager Cardenas stated that we do not have a policy and that we recently began recognizing staff at Board of Trustee meetings and memorializing their years of service. Trustee Schock asked if we could send out a letter of recognition thanking the employee. Trustee Stanish stated that a certificate for their years of service would be a nice gesture. Trustee Johnsen stated that is a good idea to recognize staff with a plaque. Trustee White suggested lapel pins. This item will be put on the agenda for the February meeting for further discussion.

Manager Cardenas stated that at the February meeting we will have the following items:

- a. Closing the Wells Fargo bank account, adding President Schock as the signer on the account.
- b. Reclassification of the Technician Supervisor.

Vice President White informed the board that there is a class called "Creating a Workplace of Respect" on January 15th if any trustee would like to take the class it is free through the CSDA.

16. ADJOURNMENT:

President Schock adjourned the meeting at 5:53 p.m.



Secretary



Attest Trustee