

# Solano County Mosquito Abatement District

RONALD SCHOCK, President - Trustee-at-Large  
JOE ANDERSON, Vice President - Dixon  
DANIEL GLAZE, Secretary - Vallejo  
ROBERT C. MEADOR, Vacaville  
MARLON OSUM, Suisun  
RON STEVENSON, Rio Vista  
CHARLES TONNESEN, Fairfield  
MIKE WHITE, Benicia

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RICHARD SNYDER, Manager  
BRET BARNER, Biologist  
TAMI WRIGHT, Admin. Asst.

Meetings: Second Monday Every Month  
7:30 P.M.

## MINUTES OF THE MEETING OF JUNE 13, 2022 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

### 1. Call to order:

President Schock called the meeting to order at 7:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial Court, Fairfield, CA. 94533

### 2. Pledge of Allegiance:

President Schock led us in the pledge of allegiance.

### 3. Roll call:

Present Trustees: R. Meador, R. Schock, M. White, M. Osum, J. Anderson, D. Glaze and P. Wade.

Absent Trustees: R. Stevenson

Also in attendance:

Richard Snyder  
Tami Wright

### 4. Minutes of the meeting of May 23, 2022.

Unanimously approved on motion by Trustee R. Meador seconded by Trustee M. White.

### 5. Examination of Manager's Report for the month of May 2022.

Manager Snyder thanked the board for the staff luncheon and that the staff and myself very much appreciated the support and recognition from the board.

Accepted as written.

**6. Payment of Bills for May 2022.**

President Schock inquired about billing by Ramos Oil, Manager Snyder stated that Ramos Oil is our gasoline vendor.

Unanimously approved on motion by Trustee J. Anderson seconded by Trustee M. White.

**7. Examination of Financial Sheet for the month of May 2022.**

Accepted as written

**8. This time is reserved for members of the public to address the Board relative to matters of Board Business:**

None

**9. Correspondence:**

None

**10. New Business:**

- a. Presentation of the FY 2022-2023 budget.

Manager Snyder presented the proposed FY 2022-2023 budget. He stated that the district proposes increasing the salary budget and that the district will be creating a new technician position as well as the creation of a UAS (drone) program. Trustee White inquired if the budget included funds for the replacement of the fire suppression system in the pesticide storage room. Manager Snyder said that the cost would fall under the facility maintenance budget. Trustee Wade asked if the budget would be amended once we receive the actual projection of revenues from the county. Manager Snyder said that he would present quarterly budget updates to the board. Trustee Meador who was on the budget committee stated that the district is in good financial standing.

- b. Consideration/Action of FY 2022-2023 budget.

Unanimously approved on motion by Trustee R. Meador seconded by Trustee M. White.

- c. Review SCMAD Reserve Fund Policy.

Manager Snyder stated that he and the budget committee reviewed the Reserve Fund Policy and that at this time recommended that no changes be made. Manager Snyder

asked the trustees is they thought there should be any changes and they responded that no changes were needed.

- d. Consideration / Action on payment of \$700,000 to the district's California Employees Retirement Benefit Trust (CERBT) account.

Manager Snyder stated that the district would have approximately \$750,000 carry over for the FY 2021-2022 and that the budget committee recommends paying a lump sum payment of \$700,000 to the CERBT account. Unanimously approved on motion to make a lump sum payment of \$700,000 to CERBT Trustee R. Meador seconded by Trustee J. Anderson.

- e. Review and advise: SCMAD Board of Trustees officer's qualifications, selection and terms of office.

After board discussion, this item was tabled until the July 11, 2022 board meeting.

- f. Consideration / Action adopting SCMAD Board of Trustees officers qualifications, selection and terms of office policy.

Item was tabled until July 11, 2022 board meeting.

**11. Unfinished Business:**

- a. None

**12. Reports:**

- a. None

**13. Board Discussions:**

- a. President Schock informed the board that Manager Snyder will be retiring in the near future. Manager Snyder stated that he will begin discussions about his retirement with the board this fall and has a tentative date on retiring December of 2023.

**14. Adjournment:**

President Schock adjourned the meeting at 8:16 p.m

Secretary

A handwritten signature in black ink, appearing to be "John F. [unclear]", written in a cursive style.