

Solano County Mosquito Abatement District

MIKE WHITE, President - Benicia
RONALD SCHOCK, Vice President - Trustee-at-Large
JOE ANDERSON, Secretary - Dixon
DANIEL GLAZE, Vallejo
ROBERT C. MEADOR, Vacaville
MARLON OSUM, Suisun
RON STEVENSON, Rio Vista
CHARLES TONNESEN, Fairfield

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RICHARD SNYDER, Manager
BRET BARNER, Biologist
TAMI WRIGHT, Admin. Asst.

Meetings: Second Monday Every Month
7:30 P.M.

MINUTES OF THE MEETING OF OCTOBER 11, 2021 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

1. Call to order:

President White called the meeting to order at 7:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial Court, Fairfield, CA. 94533

2. Pledge of Allegiance:

President White led us in the pledge of allegiance.

3. Roll call:

Present Trustees: R. Meador, J. Anderson, D. Glaze, R. Schock, M. White, and M. Osum.

Absent Trustees: R. Stevenson and C. Tonnesen

Also in attendance:

Richard Snyder
Tami Wright
David Alvey, CPA

4. Minutes of the meeting of September 13, 2021.

Unanimously approved as written on motion by Trustee J. Anderson seconded by Trustee M. Osum

5. Examination of Manager's Report for the month of September 2021.

Accepted as written.

6. Payment of Bills for September 2021.

Unanimously approved on motion by Trustee R. Schock seconded by Trustee R. Meador.

7. Examination of Financial Sheet for the month of September 2021.

Accepted as written

8. This time is reserved for members of the public to address the Board relative to matters of Board Business:

None

9. Correspondence:

None

10. New Business:

- a. Presentation by David Alvey, CPA of Maze and Associates of district's FY 2020-2021 audit.

David Alvey, CPA presented the FY 2020-2021 audit. Trustee White inquired about the procedure of purchase order tracking. David stated that purchase orders should be initialed/approved by Manager and that the district has begun to implement this procedure. Trustee Osum inquired if Maze and Associates offered cyber security vulnerability services for QuickBooks. David responded that they recommend both cyber security and firewall safety programs to prevent fraud and or data theft, and that they do not provide these services. Manager Snyder stated that the district would look into computer security programs for the district. Trustee Schock inquired if the audit included a pesticide inventory count, David stated they don't normally include that in the audit, but would do so if the board requested it.

- b. Consideration/Action approving FY 2020-2021 audit.

Unanimously approved on motion by Trustee R. Schock seconded by Trustee R. Meador.

- c. Resolution 21-02 revising SCMAD purchasing policy.

Manager Snyder suggested that the district update SCMAD purchasing policy. The current policy was adopted February 10, 2003 Resolution 03-02 and that a revision should reflect more current costs and procedures.

Unanimously approved on motion by Trustee R. Schock seconded by Trustee M. Osum.

- d. Consideration/Action on revising SCMAD Investment Strategy with California Employers benefit Retirement (CERBT) Trust account.

Manager Snyder stated that when Matt Goss from CalPERS gave a presentation to the board at the September 2020 meeting, he recommended that when the district achieved approximately 80% funding of the CERBT Trust account to look at a more conservative investment strategy. The district is currently invested in Strategy 1 which has the most risk and volatility. Trustee Meador said that Matt Goss recommended switching to investment strategy 2 to minimize investment risk. Trustee Anderson he recommended switching to investment strategy 1 to even further reduces investment risk. Approved on motion by Trustee R. Schock seconded by Trustee R. Meador to change to investment strategy 2.

Ayes: Trustees White, Schock, Glaze, Meador, and Osum

Oppose: Trustee Anderson

Absent: Trustees Stevenson and Tonnesen

- e. Consideration/Action on Foth & Vandyke and Associates agreement for services, Mare Island Marsh Chemical Sampling.

Manager Snyder stated that the district has received a proposal from Foth & Vandyke and Associates to perform surface soil sampling on the district's proposed Mare Island Tidal Marsh enhancement project and this would be the final task for the district's initial feasibility study. The lump sum amount of \$17,705.00 has been quoted to perform the sampling and analysis. Trustee Meador asked why the district is doing this source reduction and Manager Snyder replied that this project should reduce the need for pesticide applications on the tidal marsh. After board discussion, contingent on California DTSC approval of the sampling unanimously approved on motion by Trustee J. Anderson and seconded by Trustee D. Glaze.

11. Unfinished Business:

- a. None

12. Reports:


- a. None

13. Board Discussions:

- a. None

14. Adjournment:

President White adjourned the meeting at 8:40 p.m



Secretary