MARLON OSUM, President, Suisun City
RONALD SCHOCK, Vice President, Trustee-at-Large
PAUL WADE, Secretary, Fairfield
MIKE WHITE, Benicia
TAD SMITH, Dixon
WALTER STANISH, Rio Vista
ROBERT MEADOR, Vacaville
DANIEL GLAZE, Vallejo

2950 Industrial Ct.
Fairfield, CA 94533-6500
Telephone (707) 437-lll6
Fax (707) 437-1187
SOLMAD@solanomosquito.com
www.solanomosquito.com

Meetings: Second Monday Every Month 4:30 P.M.

MIGUEL CARDENAS, Manager
MARK McCAULEY, Supervisor
BRET BARNER, Biologist
TAMI WRIGHT, Admin. Asst.

MINUTES OF THE MEETING OF JANUARY 13, 2025 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

1. Call to Order:

President Osum called the meeting to order at 4:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial County, Fairfield, CA 94533.

2. Pledge of Allegiance:

All those in attendance recited the pledge of allegiance.

3. Roll call:

Present Trustees: Schock, White, Glaze, Wade, Osum, Meador and Smith.

Absent Trustees: Stanish

Also in attendance:

Miguel Cardenas, Manager
Tami Wright, Admin. Assistant
Bret Barner, Biologist

4. Minutes of the meeting of December 9, 2024.

Unanimously approved on motion by Trustee R. Schock seconded by Trustee P. Wade.

5. Examination Manager's Report for the month of December 2024.

Trustee Smith inquired about the NBC Universal outreach campaign. Manager Cardenas stated the commercial are for the streaming applications.

Accepted as written.

6. **Payment of Bills for December 2024.**

   Manager Cardenas stated that we are now including a budget allocation category for each warrant.

   Unanimously approved on motion by Trustee M. White seconded by Trustee D. Glaze.

7. **Examination of Financial Sheet for the month of December 2024.**

   Trustee Smith inquired if the hot water heater was installed, Manager Cardenas stated it was installed on December 16, 2024.

   Accepted as written.

8. **This time is reserved for members of the public to address the Board relative to matters of Board Business:**

   a. None

9. **Correspondence:**

   a. None

10. N**ew Business:**

    a. PowerPoint Presentation by Biologist Barner on Incoming Staff and Trustees to the SCMAD.

       Biologist Barner gave his presentation to the board. Trustee Schock asked about the website tracking visits, Manager Cardenas stated that, yes it has website tracking. Trustee Osum asked is WNV information will be included in the Annual Report, Biologist Barners stated with will be. Trustee Smith inquired about *Culex tarsalis* behaviors.

    b. Resolution 25-01 Resolution of the Board of Trustees of the Solano County Mosquito Abatement District adopting a revised pay schedule for 2025. (Action)

       Unanimously approved on motion by Trustee M. White seconded by Trustee R. Schock.

    c. CSDA Board Member handbook. (Informational)

       Manager Cardenas provided the CSDA Board Member handbook to the trustees.

11. Unfinished Business:

a. District Manager evaluation process.

Establish an ad hoc committee to discuss the evaluation process for the District Manager (Action)

President Osum inquired if anyone would like to be on the ad hoc committee, Trustees Schock, Smith and White volunteered. Manager Cardenas requested that if anyone had any changes to please email him the information by Wednesday January 29, 2025.

b. Strategic plan with measure of success and strategic plan checklist. (informational)

Manager Cardenas stated that would like to this item ready for approval at the March 10, 2025, board meeting.

12. Reports:

a. None

13. Board Discussions and announcements:

a. Board of Trustees calendar review 2025 and Special District Leadership Academy Program (SDLA). (Informational)

Manager Cardenas provided trustees with a calendar that included the regular monthly board meeting schedule for the year, district holidays and conference information for 2025. No meeting needs to be rescheduled for the 2025 calendar year. Trustee Osum asked if Manager Cardenas would update the board regarding the conferences. Manager Cardenas stated that he would give them at least 2 months notice prior to the conferences.

b. Recognition of district employees' years of service anniversary date.

Tommy Bosson has completed 5 years of service. 11/26/24
Miguel Cardenas has completed 1 year of service.
Ryan Dawson has completed 5 years of service.
Damon Gray has completed 7 years of service.
Mark McCauley has completed 25 years of service.

Trustee White inquired about service anniversary dates. Manager Cardenas stated that we are starting with recognition and will look into Trustee Whites inquiry.

14. Adjournment:

President Osum adjourned the meeting at 5:40 p.m.

Secretary Paul Wade

Attest Trustee