

Solano County Mosquito Abatement District

RONALD SCHOCK, President - Trustee-at-Large
JOE ANDERSON, Vice President - Dixon
DANIEL GLAZE, Secretary - Vallejo
ROBERT C. MEADOR, Vacaville
MARLON OSUM, Suisun
RON STEVENSON, Rio Vista
PAUL WADE, Fairfield
MIKE WHITE, Benicia

2950 Industrial Ct.
Fairfield, CA 94533-6500
Telephone (707) 437-1116
Fax (707) 437-1187

Meetings: Second Monday Every Month
7:30 P.M.

RICHARD SNYDER, Manager
MARK McCaULEY, Supervisor
BRET BARNER, Biologist
TAMI WRIGHT, Admin. Asst.

MINUTES OF THE MEETING OF FEBRUARY 13, 2023 BOARD OF TRUSTEES OF THE SOLANO COUNTY MOSQUITO ABATEMENT DISTRICT

1. Call to Order:

President Schock called the meeting to order at 7:30 p.m. at the Solano County Mosquito Abatement District Building, 2950 Industrial County, Fairfield, CA 94533.

2. Pledge of Allegiance:

President Schock led us in the pledge of allegiance.

3. Roll call:

Present Trustees: Trustees Schock, Anderson, Glaze, Meador, Osum, White, Wade and Stanish

Absent trustees: None

Also in attendance:

Richard Snyder
Tami Wright
Mark McCauley
Scott German, CPA

4. Minutes of the meeting of December 12, 2022.

Trustee White stated that Roberts Rules of Order indicates that the Minutes of the meetings should reflect what actions were taken at the meeting and not include opinions. This is in relation to Trustee Anderson's board discussion statement that was included in the December 2022 Minutes.

Unanimously approved on motion by Trustee J. Anderson seconded by Trustee D. Glaze.

Trustee M. White abstained.

5. Examination of Manager's Report for the month of December 2022 and January 2023.

Trustee Stanish asked that when quarterly budget reports are presented could previous FY year totals be included in report for comparison. Manager Snyder responded that in the future the reports will reflect the previous fiscal years information.

Accepted as written.

6. Payment of Bills for December 2022 and January 2023.

Unanimously approved on motion by Trustee J. Anderson seconded by Trustee M. White.

7. Examination of Financial Sheet for the month of December 2022 and January 2023.

Accepted as written.

8. This time is reserved for members of the public to address the Board relative to matters of Board Business:

a. None

9. Correspondence:

a. None

10. New Business:

a. Presentation for FY 2021-2022 audit by Scott German., CPA of Fechter & Co.

Power point was presented by Scott German, CPA of Fechter & Co. Trustee White asked if we should have a California Employers Pension Prefunding Trust Fund (CEPPT) or equivalent to prefund pension contributions through investment earnings? Scott responded that you can set that up with PERS or an outside investment company.

b. Consideration/Action approving FY 2021-2022 audit.

Unanimously approved on motion by Trustee J. Anderson seconded by Trustee D. Glaze.

c. Election of 2023 Board Officers.

Trustee Osum indicated due to personal reasons he is unable to fulfill the office of Secretary. President Schock asked for nominations to for the office of Secretary. Trustee Anderson stated that Secretary Glaze did a great job last year and nominated Trustee Glaze for the position. Ballots were distributed, the votes were tallied, and the results of the election for the 2023 board officers are as follows:

President: Joe Anderson
Vice-President: Robert Meador
Secretary: Daniel Glaze

President Schock asked that we re-examine the Board Officers Election Policy at the March 13, 2023 meeting.

d. FY 2022-2023 second quarter budget report.

Manager Snyder presented the FY 2022-2023 second quarter budget report stating that the district has expended 61% of budget for service and supplies and 38% of budget for salaries and benefits with total expenditures equaling 44% of budgeted revenues for 2nd quarter of FY 2022-2023. Trustee Glaze asked if the cost for a drone was included in the current FY budget. Manager Snyder stated that \$75,000 is included in the current budget for the purchase of a drone. Manager Snyder also stated that Supervisor McCauley, Technician Bosson and Dawson are currently studying to take the FAA exam for drone operations. Trustee Stanish inquired about the Workers' Compensation cost. Manager Snyder stated that \$22,517.00 was the district annual Workers' Compensation premium for FY 2022-2023.

e. Consideration/Action of Resolution 23-01 for revised pay schedule.

Manager Snyder stated that CalPERS has a requirement to update and post Salary Pay Schedules anytime a change has occurred to salaries. The district approved a 5% across the board increase in salaries at the September 12, 2022, board meeting to go in effective January 1, 2023.

Unanimously approved on motion by Trustee R. Meador seconded by Trustee M. Osum.

f. Consideration/Action for bid on three (3) 2023 three quarter ton 4 x 4 utility box trucks.

Manager Snyder stated the district has sent out request for bids for 3 three quarter ton 4 X 4 utility body trucks. The district only received 1 bid which was from Ron Dupratt Ford in Dixon. The total cost per truck is \$65,462.32 with a total being \$ 196,386.96. Manager also stated that currently vehicle manufacturers are not offering Government concessions for vehicle purchases.

Unanimously approved on motion by Trustee R. Meador seconded by Trustee J. Anderson.

g. Consideration/Action for earthquake insurance quote for Special Districts Risk Manager Authority (SDRMA).

Manager Snyder stated that the quote for Earthquake Insurance from SDRMA for 6 months totals \$6,368.15. The total insured value is estimated at \$3,655,978.00 for the structures located at 2950 Industrial Ct. Fairfield, CA, with a deductible of 5% per unit with a minimum of \$25,000.00 (a unit means per structure). After board discussion, President Schock asked that we table this until the March 13, 2023, board meeting.

h. District Manager selection committee.

Manager Snyder stated that his intentions are to retire at the end of December 2023, and that the district form a district manager selection committee to discuss the replacement for the manager position. President Schock stated that he would like to serve on the committee. Trustees Meador and Anderson also indicated they would serve on committee. Trustee Schock appointed himself along with Trustees Meador and Anderson for the District Manager selection committee.

11. Unfinished Business:

a. None

12. Reports:

a. Report on MVCAC Annual Conference held in Anaheim, CA by Trustees: Schock, White, Glaze, Wade & Stanish.

Trustee White stated he attended the Trustee Session on Sunday which included a morning session including topics of trustees roll in Vector Control, Vector 101 - An introductory at what you need to know. In the afternoon was a field trip that included visits to Newport Beach's Back Bay to Huntington beaches, Bolsa Chica nature reserve and stops in between. The tour highlighted some of the innovative tools used in the fight against mosquitoes including a live drone demonstration. Trustee Schock stated at the vendor booths he discovered new pesticides and procedures relative to mosquito control and distributed them to Manager Snyder for his review. He also stated that the presentations were informative and covered many aspects of mosquito control and that he enjoyed learning new things. Trustee Glaze stated that there is an AI machine that has been developed to identify adult mosquitoes. He also stated that the presentations he attended included both technical and practical talks relating to the control of mosquitoes and that were very well presented. Trustee Wade stated that he and his daughter ran the MVCAC 5K and that he placed third in the event that was held on Sunday. He also stated that some of the sessions were technical in nature and some of them were on the operational aspects of mosquito control and that he enjoyed learning new things. Trustee Stanish stated that some of the more technical talks were overwhelming but enjoyed the more practical/operational talks. He also stated that as a new trustee the information presented will be useful to him for his position on the board.

13. Board Discussions:

a. None

14. Adjournment:

President Schock adjourned the meeting at 9:03 p.m.



Secretary